

## **Presidio Soccer League & San Diego Development Academy Referee Responsibilities Check List (short form)**

Presidio has made the process easier for you to report your games online, this now includes the **Red Card Supplemental Report**. The **Red Card Supplemental Report** will now be reported in the Comments Section titled "**Supplemental Incident Report / Game Comments**". This is now a PRIVATE area and only Presidio League Administrators can see what has been written by you or the managers. Referee Assault will still need a written USSF Supplemental Report.

The Presidio League Directors still need a copy of all game reports sent to the Director listed on the game roster.

**WITHIN 24 HOURS**, the center referee must enter their report online or review and acknowledge the game by clicking on "**SAVE STATS & COMMENTS**", if what's already entered by the teams is correct.

Here is what is expected if you accept to do a game in Presidio or SDDA:

### **Pre-Game**

1. Referees must be registered with Cal South and be shown on the approved list.
2. Must have current year Cal South Referee ID Card at game, and show to both teams administrators.
3. Referees **must conduct a proper check in** of the teams by matching Match/Game Roster to Player ID Cards or if team forgets cards, match pictures on roster to players. Player without a picture on the roster or a Cal South Player card cannot play. In other words, must have card or picture on roster to play.
4. By design there is only 15 minutes between games. It is recommended that you start your check in for the next game **immediately at the end of the game that just finished, don't wait. ARs should start with the Home Team First and then the Visiting Team, while Center referee does the game report.**
5. To keep games on time, league rules state that **players must be in their game jersey 15 minutes prior to the posted start time.** If not, Please enter on the roster and in the online Comment which team(s) was not ready to be checked in. The league will discuss this issue with the team(s) so this doesn't happen again.
6. Match/Game Roster must have jersey numbers and be signed by coaches or manager **before game.**
7. Coach must have a Cal South Coaching Card and a coach must be there for the **entire game.**
8. Complete any Cash on the Field paperwork, when required.

### **After Game**

1. Each referee must PRINT their name on the Match/Game Roster – so it can be read.
2. Center referee must report the game online **within 24 hours, no excuses.**
3. Go to [www.presidiosoccer.com](http://www.presidiosoccer.com) click on **Login & Info** then click **Presidio Login** or **SDDA Login**. Use your Cal South Username and Password to sign in and click the link **2015 Presidio / SDDA Scoring**.
4. Not sure how to do report your game, watch the video at [Referee Score Your Game](#) link.
5. Enter all Yellow Cards and select the appropriate reason from the dropdown. See list on left column.
6. Enter all Red Cards and **complete a report for each Red card in the "Supplemental Incident Report / Game Comments" section of the Game Stats Entry Screen. This is your SUPPLEMENTAL REPORT.**
7. Complete the Match Review pop up. **New this year.**
8. Remember to click on "**SAVE STATS & COMMENTS**" before leaving page. Now you are done.
9. Remember **Referee Assault will require both** a USSF Supplemental Report and a report in the "Supplemental Incident Report / Game Comments" section of the Game Stats Entry Screen.
10. **Finally, DON'T FORGET** - Send all Match/Game Rosters to the director listed on the Match/Game Roster. They can be sent by any media - photo, fax, scan, pdf, or regular mail.

Thank you for your help and assistance in making this a successful soccer year.

Presidio / SDDA League Board Directors